

## **GOLETA CEMETERY DISTRICT**

### **Minutes of the Regular Meeting held February 8, 2011**

A Regular Meeting of the Board of Trustees of the Goleta Cemetery District was held at 4:00 PM, February 8, 2011, at the regular meeting place, Goleta Cemetery District Office, 44 South San Antonio Road; Santa Barbara, California.

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**Present:**

Terry Dressler, Board Chairman  
Charles McClure, Board Vice-Chairman  
Claudia Chyla, Board Secretary  
Rick Bower, SDA, District General Manager  
Carrie Troup, CPA, District Accountant

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**Business:**

**1. Meeting called to order by Chairman Dressler @ 4:00 pm. Welcome to all present.**

**2. Roll Call**

Terry Dressler, Board Chairman - Present  
Charles McClure, Board Vice-Chairman - Present  
Claudia Chyla, Board Secretary – Present

**3. Public Comment:**

No Public Comment

**4. Adoption of Agenda:** The Agenda was unanimously adopted.

**5. Correspondence / Information for Board**

Announcement for the Santa Barbara County Chapter of the California Special Districts Association Monthly Dinner Meeting.

**6. Approve Draft Meeting Notes:**

- a. The Minutes of the regular meeting of January 11, 2011 were approved. Motion by Chyla, second by McClure, all ayes, motion carried.

**7. Reports - District General Manager and District Accountant:**

- a. Services for January: 12 (9 Full / 3 Cremation)  
January 2010: 8 (6 Full/ 2 Cremation)
- b. Presentation of District's Financial Statements by Carrie Troup, CPA
  1. Monthly Financial Report
- c. The District General Manager discussed his meetings with the County Auditor–Controller concerning District Fund 3271 (Reserve Fund).

**Action Items** (The Board will discuss and may take action on the following items):

**8. Old Business**

None

**9. New Business**

- a. The Board approved the purchase of a Case 580N loader/backhoe tractor in the amount of \$62,238. Motion by McClure, second by Chyla, all ayes, motion carried. General Manager was directed to confirm the District's Personnel Handbook stated the requirement that all safety equipment associated with the use of machinery be fully utilized by staff.
- b. The Board directed the General Manager to request an MOU from the Auditor – Controller's office regarding the District's utilization and cost of the County FIN (accounting program) system.
- c. The General Manager will attend the CA Association of Public Cemeteries annual conference in Sacramento.

**10. Items for next regular meeting scheduled for March 8, 2011:**

- MOU with the Auditor-Controller's office.

**11. Adjournment:**

Meeting was adjourned at 4:35 PM.

Respectfully submitted,

Rick Bower, SDA  
Clerk of the Board  
Goleta Cemetery District Board of Trustees