



GOLETA CEMETERY DISTRICT

Minutes of a Regular Meeting held March 13, 2012

A Regular Meeting of the Board of Trustees of the Goleta Cemetery District was held at 4:00 PM, March 13, 2012, at the regular meeting place, Goleta Cemetery District Office, 44 South San Antonio Road; Santa Barbara, California.

Present:

Terry Dressler, Board Chairman
Charles McClure, Board Vice-Chairman
Claudia Chyla, Board Secretary
Rick Bower, SDA, District General Manager
Carrie Troup, CPA, District Accountant
Bruce Giffin, CEO, Giffin & Crane General Contractors

Business:

1. Meeting called to order by Chairman Dressler @ 4:00 pm. Welcome to all present.

2. Roll Call

Terry Dressler, Board Chairman - Present
Charles McClure, Board Vice-Chairman - Present
Claudia Chyla, Board Secretary – Present

3. Public Comment: There was no public comment.

4. Adoption of Agenda: The agenda was unanimously adopted.

5. Correspondence / Information for Board

The District Manager confirmed that the Trustees received the Form 700, Conflict of Interest forms.

6. Approve Draft Meeting Notes Regular Meeting:

a. The Minutes of the regular meeting of February 14, 2012 were approved. Motion by McClure, second by Chyla, all ayes, motion carried.

7. Reports - District General Manager and District Accountant:

- a. Services for February: 11 (5 Full / 6 Cremation)
YTD: 20 (10 Full/10 Cremation); 2011 YTD: 22 (13 F/ 9 C)
- b. Presentation of District's Financial Statements by Carrie Troup, CPA
 1. Monthly Financial Report

Action Items (The Board will discuss and may take action on the following items):

8. Old Business

- a. Bruce Giffin CEO, Giffin & Crane General Contractors, presented a scope of work and cost estimate for mold remediation; repairs; remodel, and upgrades to District residence/office. The Board directed the General Manager to obtain a clarification from County Counsel regarding the competitive bidding process for the General Contractor. The General Manager recommended that the Board hire Jason Grant, Designer & Permit Processor, for the design and permitting work required for the project. The Board approved hiring Jason Grant as recommended by the General Manager. Motion by McClure, second by Chyla, all ayes, motion carried.

9. New Business

- a. The Board reviewed the Fiscal Year 2010-11 Audited Financial Report and has accepted for filing the "clean opinion" audit report. Motion by Chyla, second by McClure, all ayes, motion carried.

10. Items for next regular meeting scheduled for April 10, 2012:

Completion of contract with Harry Fowler.

12. Adjournment:

Meeting was adjourned at 5:16 PM.

Respectfully submitted,

Rick Bower, SDA
Clerk of the Board
Goleta Cemetery District Board of Trustees