



GOLETA CEMETERY DISTRICT

Minutes of a Regular Meeting held May 8, 2012

A Regular Meeting of the Board of Trustees of the Goleta Cemetery District was held at 4:00 PM, May 8, 2012, at the regular meeting place, Goleta Cemetery District Office, 44 South San Antonio Road; Santa Barbara, California.

Present:

Terry Dressler, Board Chairman
Charles McClure, Board Vice-Chairman
Claudia Chyla, Board Secretary
Rick Bower, SDA, District General Manager
Carrie Troup, CPA, District Accountant

Business:

1. Meeting called to order by Chairman Dressler @ 4:00 pm. Welcome to all present.

2. Roll Call

Terry Dressler, Board Chairman - Present
Charles McClure, Board Vice-Chairman - Present
Claudia Chyla, Board Secretary – Present

3. Public Comment: There was no public comment.

4. Adoption of Agenda: The agenda was unanimously adopted.

5. Correspondence / Information for Board

Chyla requested information on the CAPC Outstanding Service Awards. The General Manager will research and report back during next regular Board meeting.

The District Manager presented information on the upcoming Memorial Day service.

6. Approve Draft Meeting Notes Regular Meeting:

- a. The Minutes of the regular meeting of April 10, 2012 were approved. Motion by McClure, second by Chyla. Ayes: McClure, Chyla. Abstain: Dressler. Motion carried.

7. Reports - District General Manager and District Accountant:

- a. Services for April: 9 (3 Full / 6 Cremation)
YTD: 39 (19 Full/20 Cremation); 2011 YTD: 36 (22 F/ 14 C)
- b. Presentation of District's Financial Statements by Carrie Troup, CPA
 - 1. Monthly Financial Report

Action Items (The Board will discuss and may take action on the following items):

8. Old Business

- a. The Board discussed the proposed mold remediation; repairs; remodels and upgrades to District residence/office. The General Manager reported on the progress to date and reviewed Jason Grant's design and the "Scope of Work" for bidding process.

9. New Business

- a. The Board authorized reimbursement of temporary housing expenses (apartment rent; gas/electric usage; storage rent; moving expenses) for District G.M.; due to conditions (mold/structural problems) at District residence, and to allow for proposed mold remediation; repairs, and upgrades; not to exceed \$3,000/mo, effective June 1, 2012 and to continue until the completion of the project . Motion by McClure, second by Chyla, all ayes, motion carried.
- b. The Board approved a 2% "cost of living" salary increase for District Staff; effective July 1, 2012. Motion by Chyla, second by McClure, all ayes, motion carried.
- c. The Board approved an increase of casket "interment fee" of \$67.00. Effective July 1, 2012. Motion by Chyla, second by McClure, all ayes, motion carried.

10. Items for next regular meeting scheduled for June 12, 2012:

- FY 2012-2013 Operating Budget
- Outstanding Cemetery Service Award
- Tree Replacement

11. Adjournment:

Meeting was adjourned at 5:00 PM.

Respectfully submitted,

Rick Bower, SDA
Clerk of the Board
Goleta Cemetery District Board of Trustees