



## GOLETA CEMETERY DISTRICT

### Minutes of a Regular Meeting held September 11, 2012

A Regular Meeting of the Board of Trustees of the Goleta Cemetery District was held at 4:00 PM, September 11, 2012, at the regular meeting place, Goleta Cemetery District Office, 44 South San Antonio Road; Santa Barbara, California.

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Present:

Terry Dressler, Board Chairman  
Charles McClure, Board Vice-Chairman  
Claudia Chyla, Board Secretary  
Rick Bower, SDA, District General Manager  
Carrie Troup, CPA, District Accountant  
Bruce Giffin, Giffin and Crane General Contractors, Inc.  
Derek Shue, Giffin and Crane General Contractors, Inc.

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Business:

**1. Meeting called to order by Chairman Dressler @ 4:00 pm. Welcome to all present.**

**2. Roll Call**

Terry Dressler, Board Chairman - Present  
Charles McClure, Board Vice-Chairman - Present  
Claudia Chyla, Board Secretary – Present

**3. Public Comment:** There was no public comment

**4. Adoption of Agenda:** The Board unanimously adopted the agenda.

**5. Correspondence / Information for Board**

Trustees: None

The District Manager Handouts:

- Santa Barbara Chapter of the California Special Districts Assoc. monthly dinner meeting.
- Insurance recognition, SDRMA, 5 years, no claims.

**6. Approve Draft Meeting Notes:**

The Board approved draft meeting notes of the August 14, 2012 regular meeting. Motion by McClure, second by Chyla, all ayes, motion carried.

**7. Reports - District General Manager and District Accountant:**

- a. Services for Aug: 10 (5 Full /5 Cremation)  
YTD: 77 (36 Full/41 Cremation); 2011 YTD: 66 (41 F/ 25 C)
- b. Presentation of District's Financial Statements by Carrie Troup, CPA
  - a. Monthly Financial Report

**Action Items** (The Board will discuss and may take action on the following items):

**8. Old Business**

- a. The General Manager gave a progress report on mold remediation, repairs, remodels and upgrades to District residence/office project.

**9. New Business**

- a. The Board discussed the Fiscal Year 2011-2012 Audited Financial Report and accepted the audit for filing. Motion by Chyla, second by McClure, all ayes, motion carried.
- b. Bruce Giffin & Derek Shue led the Board on a walk-thru of the building project, while discussing and highlighting Change Order P801. The Board approved the Building Project Change Order. Motion by McClure, second by Chyla, all ayes, motion carried.

**10. Next regular meeting is scheduled for October 9, 2012**

**11. Adjournment:**

The meeting was unanimously adjourned at 5:22 PM.

Respectfully submitted,

Rick Bower, SDA  
Clerk of the Board  
Goleta Cemetery District Board of Trustees