



GOLETA CEMETERY DISTRICT

Minutes of a Regular Meeting

A Regular Meeting of the Board of Trustees of the Goleta Cemetery District was held

November 12, 2025 at 4:00 pm

Goleta Cemetery District Office
44 S. San Antonio Rd., Santa Barbara, CA 93110

Present: Terry Dressler, Board Chairman
Gene Geller, Board Vice-Chairman
Claudia Chyla, Board Secretary
Rick Bower, District General Manager
Carrie Troup, CPA, District Accountant

Absent: None

1. Meeting called to order 4:00 pm. Welcome to all present.

2. Roll Call

Terry Dressler, Board Chairman – Present
Gene Geller, Board Vice-Chairman – Present
Claudia Chyla, Board Secretary – Present

3. Public Comment: None

4. Adoption of Agenda:

The Board adopted the agenda as presented. Motion by Mr. Geller, second by Ms. Chyla.
Ayes: Chyla, Dressler, Geller. Motion carried.

5. Correspondence / Information for Board:

Trustees – None
District Manager Bower – Reported on the letter from LAFCO regarding the Special District Representative opening.

6. Approve Draft Meeting Notes of the September 9, 2025 Regular Board Meeting:

The Board adopted the meeting notes as presented. Motion by Mr. Geller, second by Ms. Chyla. Ayes: Chyla, Dressler, Geller. Motion carried.

Approve Draft Meeting Notes of the October 14, 2025 Special Board Meeting:

The Board adopted the meeting notes as presented. Motion by Mr. Geller, second by Ms. Chyla. Ayes: Chyla, Dressler, Geller. Motion carried.

Approve Draft Meeting Notes of the October 28, 2025 Special Board Meeting:

The Board adopted the meeting notes as presented. Motion by Mr. Geller, second by Ms. Chyla. Ayes: Chyla, Dressler, Geller. Motion carried.

7. Reports: District General Manager and District Accountant

- a. Services for September: 4 (3 Casket / 1 Cremation)
Services for October: 7 (5 Casket / 2 Cremations)
Services thru October 2025; 97 (48 Casket/49 Cremation) 2024; 89 (42/47)
- b. Presentation of District's September & October financial reports by Carrie Troup, CPA

Action Items (The Board will discuss and may take action on the following items):

8. Old Business:

- a. District Manager Bower reported on his upcoming meeting regarding the Master Plan Expansion Project.
- b. The Board discussed the recent meeting with the County Treasurer and Auditor Controller regarding possible changes to current accounting arrangements with the County. The Board directed staff to move forward on the creation of an investment policy and resolution necessary to sever the financial relationship with the treasurer's office and become independent while remaining in compliance with the Health and Safety Code. Motion by Mr. Geller, second by Ms. Chyla. Ayes: Chyla, Dressler, Geller. Motion carried.

9. New Business:

- a. The Board discussed, reviewed and accepted the Employment Agreement for the newly hired General Manager David Durbiano. Motion by Mr. Geller, second by Ms. Chyla. Ayes: Chyla, Dressler, Geller. Motion carried.
- b. The Board discussed the annual report from Public Agency Retirement Services on the District's OPEB Trust fund.

10. Items for next regular meeting Agenda – scheduled for December 9, 2025

- a. Selection of Board Officers for 2026.
- b. Set regular meeting calendar for 2026.
- c. GM will review Board terms and required professional training status.

11. Adjournment:

The meeting was adjourned at 5:06 pm. Motion by Mr. Dressler, second by Ms. Chyla. Ayes: Chyla, Dressler, Geller. Motion carried.

Respectfully submitted,
Rick Bower, Clerk of the Board
Goleta Cemetery District Board of Trustees