



# GOLETA CEMETERY DISTRICT

## Minutes of a Regular Meeting

A Regular Meeting of the Board of Trustees of the Goleta Cemetery District was held:

**December 13, 2022, at 4:00 pm**

Goleta Cemetery District Office  
44 S. San Antonio Rd., Santa Barbara, CA 93110

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**Present:** Terry Dressler, Board Chairman  
Gene Geller, Board Vice-Chairman  
Claudia Chyla, Board Secretary  
Rick Bower, District General Manager  
Carrie Troup, CPA, District Accountant

**Absent:** None

### **Business:**

**1. Meeting called to order @ 4:00 pm. Welcome to all present.**

**2. Roll Call**

Terry Dressler, Board Chairman – Present  
Claudia Chyla, Board Secretary – Present  
Gene Geller, Vice-Chairman – Present

**3. Public Comment:** None

**4. Adoption of Agenda:**

The Board adopted the agenda as presented. Motion by Ms. Chyla, second by Mr. Geller.  
Ayes: Chyla, Geller, Dressler. Motion carried.

**5. Correspondence / Information for Board:**

None

**6. Approve Draft Meeting Notes November 15, 2022, Regular Board Meeting**

Motion by Mr. Geller, second by Ms. Chyla. Ayes: Chyla, Geller, Dressler. Motion carried.

**7. Reports – District General Manager and District Accountant:**

**a.** Services for November: 10 (5 Casket / 5 Cremation)  
2022 through November: 115 (55 Casket / 60 Cremation); 2021: 118 (57 / 61)

**b.** Presentation of District's November monthly financial report by Carrie Troup, CPA

**Action Items** (The Board will discuss and may take action on the following items):

**8. Old Business**

The General Manager reported on the progress of the roadway project bid from Schipper Construction. Subcontractors have been reviewing the project and providing bids which will be discussed during the next regular meeting.

**9. New Business**

- a. The General Manager presented an update on Board Member terms and required professional training.
- b. Selection of Board Officers for 2023.  
Geller nominated Dressler as Chairman. Motion by Mr. Geller, second by Ms. Chyla. Ayes: Dressler, Chyla, Geller. Motion carried.  
Dressler nominated Geller as Vice Chairman. Motion by Mr. Dressler, second by Ms. Chyla.  
Ayes: Dressler, Chyla, Geller. Motion carried.  
Geller Nominated Chyla as Secretary. Motion by Mr. Geller, second by Mr. Dressler. Ayes: Dressler, Chyla, Geller. Motion carried.
- c. The General Manager presented the set regular meeting calendar for 2023. The General Manager recommends – January 10, March 14, April 11, June 13, August 8, September 12, November 14, December 12. (No regular meetings in February, May, July, and October). All meetings are to be held in the District office and start at 4:00 pm. Motion by Mr. Geller, second by Ms. Chyla.  
Ayes: Chyla, Geller, Dressler. Motion carried.
- d. The Board approved the updated service agreement with the District Accountant, Carrie Troup. Motion by Ms. Chyla, second by Mr. Geller. Ayes: Chyla, Geller, Dressler. Motion carried.

**Closed Session: Public Employee Performance Evaluation**

Title: District General Manager: per Government Code Section 54957

Return to Open Session: No action taken.

**10. Items for next regular meeting January 10, 2023**

- a. Roadway Project bid from Schipper Construction.
- b. GM to update Board on available inventory of plots/niches

**11. Adjournment: The meeting was adjourned @ 4:40 pm**

Respectfully submitted,  
Rick Bower, Clerk of the Board  
Goleta Cemetery District Board of Trustees